

University of Rijeka
International Relations Office



**INTERNATIONAL
STUDENT GUIDE**

Rijeka, 2007

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An Introductory Word from the Rector

We have created this ECTS Information Package to assist all of you who have decided to spend some time at the University of Rijeka. It has been designed especially for exchange students who intend to study temporarily at our University through an exchange programme, but it can also be of help to others, students or staff, coming to spend a certain period of time at the University.

We created this Package to answer basic questions you might have regarding your prospective study at our University, as well as to help you cope with the formalities of your stay, accommodation, food and all the little things you should know to make your life and stay here more pleasant and easy-going.

Having chosen to come to our University, you have decided to become part of the history of an emerging University. We think Universities should be at the heart of the wider society, not just of Croatia, but of Europe and the World. Once you go back home, you will take a part of our heart to your society, and thus map our presence there, too.

In adopting the Bologna process, Europe prepared a framework for the creation of the European Higher Education Area (EHEA), and the University of Rijeka has agreed to contribute to the creation of the "Europe of knowledge". Our University is shaping up into an institution firmly stepping forward into the "Europe of knowledge". Accordingly, starting from the academic year 2005/2006 we have implemented the Bologna principles into all our studies. We are constantly improving the quality of teaching and academic life and work, to ensure compatibility with the European higher education area. Today, each Faculty of the University of Rijeka has both experienced staff as well as a nucleus of excellent young scientists educated in the world's top centres.

Thus, we have managed - with a great support from our partners - the County and the City of Rijeka - to assure the transformation of the area of ex-military barracks on Trsat into a University campus since we think this area is ideal for creating a new university nucleus. The Campus shall host a part of the University's institutions, the University hospital, students' centre and dormitories, as well as cultural and sports facilities for students. The first institution to move into its new location on the Campus will be the newly founded Academy of Applied Arts in 2006.

The University of Rijeka is proud to present itself as an open University; open to foreign students, teaching staff, researchers, as well as to modern trends in higher education. We sign up to constantly increasing participation in bilateral and multilateral higher education projects and programmes like Tempus, Framework 6, Interreg, Jean Monnet, CEEPUS and others.

Our University contributes to the common public wealth and actively contributes to the development of Croatian society. It actively contributes to the uniqueness of the city and the region in which it works, especially in fostering a spirit of enthusiasm and unity.

We enthusiastically work to create a student-friendly University and make students our partners. This is why we have invested so much lately in the improvement of students' living standards. We think standards are a very complex concept not to be regarded only in terms of accommodation and food, but also in terms of quality of study, scientific work, and the University's relations with society.

We are happy to have you here, dear Student. Join us in making our University cosmopolitan.

The Rector of the University of Rijeka, all the teaching and administrative staff,
and above all your future colleagues: students, welcome you to our University.

Welcome, dear Student!

Prof. Daniel Rukavina, M.D., D.Sc.
Rector of the University of Rijeka

1. Croatia – Facts and figures

1.1. About the country

Croatia is a country with a thousand-year-old history. It covers an area of 56,542 sq. km. The coastline, including the islands, is 5,835 km long. There are 1,185 islands, of which only 47 are inhabited. According to the 2001 census, it has a population of 4,44 million. The capital is Zagreb, a city of Central European charm.

Croatia lies at the meeting point of the Mediterranean, the Alps and the Pannonian plains. The characteristics of each have merged into a unique and charming harmony of opposites. Although its main attraction is the coast and islands, the beauty inland might surprise you. Gorski kotar is a mountainous region where nature lovers, mountaineers, hikers, winter sports fans and hunters can enjoy the untouched beauty of nature. Then there is Lika, the region separated from the sea by the huge mountain of Velebit. Baroque castles and thermal spas can be found in Hrvatsko Zagorje, the region of Podravina, and the fertile plains of Slavonija.

In addition to its variety and natural beauty, Croatia is also favoured by an unspoiled environment. Today some 8% of Croatian territory is protected as national parks or under some other form of regional protection. It is a remarkably valuable and environmentally preserved asset in the very heart of Europe. Of the eight national parks, half are in the mountains (Risnjak, Paklenica, Plitvice Lakes and Sjeverni Velebit), and half are on the coast (Kornati, Mljet, Brijuni and Krka). Of the latter four, all but Krka are on islands.

In Croatia many monuments form part of the world's cultural and historical heritage. Most notable are the "monument" cities of Dubrovnik, Split, Pula, Poreč, Trogir, Hvar and Šibenik.

The Austrian and Hungarian royal families, and many other European kings and emperors, heirs, and dukes came here in winter to enjoy the mild climate and beautiful landscape. Croatia has attracted many famous people throughout history such as the famous dancer Isadora Duncan who was enchanted by the beauties of Opatija, Lord Byron who fell in love with a beautiful blonde from the North, and Agatha Christie who spent her second honeymoon in Dubrovnik and Split.

Some world famous writers spoke about the country's beauty in their works. Writers such as George Bernard Shaw, Carlo Goldoni, Jack London, and Eugene Ionesco all wrote about Croatia. Not many people are aware of the fact that Shakespeare's *Twelfth Night* takes place here, Jules Verne's *Voyage au centre de la Terre* began in Pazin (Istria), and that James Joyce lived in Pula for a while.

What have we given to the world?

- The tie
- The ball-pen and fountain pen (Slavoljub Penkala)
- The torpedo (Ivan Lupis)
- Alternating current (Nikola Tesla)
- Fingerprint identification (Ivan Vučetić)
- Marco Polo
- The founder of San Marino (Marin from the island of Rab)
- The parachute (Faust Vrančić)

1.2. General information

- Time zone CET (GMT+1)
- Electric current: 220 V, 50 Hz
- Tap water is drinkable
- No vaccination required
- Internet cafés can be found in all major towns¹.

¹ For cyber cafés, see chapter 3.1.4.

2. University Locations

2.1. Rijeka -The town

An interactive city map can be found at <http://www2.rijeka.hr/plangrada>



Rijeka, with its 200,000 inhabitants, is the third largest town and the biggest seaport in Croatia. Rijeka is situated on the Kvarner Bay, in the northernmost part of the Adriatic Sea, where the Mediterranean penetrates deepest into the European mainland coming closest to the countries of Central Europe. The town is not far from the Italian and Slovenian borders and is surrounded

by mountains and numerous picturesque coastal towns of the Kvarner Bay.

Rijeka has a pleasant Mediterranean climate with exceptional, warm summers and relatively mild winters. Temperatures range between -6°C (in January) and 37°C (in July). The average temperature in July is 23°C and the average for the coldest month, January, is $5,2^{\circ}\text{C}$. The most common winter lows are not more than $2-3^{\circ}\text{C}$ below zero.

High summer air temperatures affect the sea temperature, which can reach 25°C , giving an annual average of 16°C .

The mountainous environment overlooking the Kvarner Bay, from Učka over the hills of Gorski kotar to Velebit, creates an impressive natural setting, which is especially beautiful when approaching Rijeka from the sea. Occasionally during the year and especially in winter, cold bouts of the *bura* wind blow from the mountains, causing sudden drops in temperature and clearing the air above Rijeka.

In addition to the *bura*, which brings cold and clear weather, the *jugo* wind bringing cloudy and rainy weather is also common in winter. In summer, a frequent wind is the north-westerly *maestral*, which brings a breath of cool air to hot summer days and which is extremely suitable for sailing.

The Rječina, a karst river, plays an important role in the life of Rijeka, supplying the town and its surroundings with drinking water.

The immediate vicinity of the Gorski kotar highlands and coastal tourist centres offers Rijeka's inhabitants and visitors a unique opportunity to take part in various sporting and recreational activities.

2.1.1 History

The first known inhabitants of the area were the Illyrians and the Celts. During the period of the Roman Empire, it was a municipality known as Tarsatica. In the 7th century, the Croats settled in Tarsatica and the surrounding area. In later periods, until the end of World War II, Rijeka was ruled in turn by the Hapsburgs, the Hungarian royal family, Croatian nobility, and Italy. In 1945, Rijeka became part of Croatia.

Along with its role as an economic and transport hub, Rijeka retains its importance as a cultural and educational centre. Numerous cultural events take place in Rijeka, such as theatre performances, concerts, exhibitions, the traditional international Rijeka carnival, fairs, and sporting events. Rijeka is also known for its cultural monuments, which reflect the styles and events of past centuries: the remnants of ancient Tarsatica, the Roman Arch called the Gate, which is the oldest historical monument in Rijeka, the City Tower, the Church of St. Sebastian, the Church of 'the Assumption, the Palace of the Old Town Hall and St. Vitus' Church. It is also known for the Maritime and Historic Museum of the Croatian Littoral (formerly the Governor's Palace), the Croatian National Theatre, the University Library with the Modern Art Gallery, Trsat Castle, and a number of buildings that originate mainly from the 19th century.

2.1.2 Curiosities

- The first torpedo in the world was made in Rijeka
- Fiorello la Guardia, New York's most famous mayor, worked in the American consulate in Rijeka
- Rijeka is the town with the highest number of baroque marble altars on the eastern part of the Adriatic coast
- The first steam engine in south-eastern Europe was produced in Rijeka
- The first museum in Croatia was founded in Trsat in 1843
- The first photo of a gunshot was taken here
- The only lifebelt in the world from the *Titanic* can be found here

2.2. Opatija

www.opatija.hr

The name of Opatija is derived from the Benedictine abbey (opatija in Croatian) built on the seashore between 1400 and 1440. The oldest known records of Opatija originate from the mid-15th century and include documents written by Fra Giacomo (1449) and a Bull of Pope Nicholas V (1453). The area around the abbey was settled by fishermen and farmers, and by the mid-19th century the population of Opatija was about 250.

A historic watershed in the development of the town occurred in 1844 when a prominent Rijeka citizen, Iginio Scarpa, built a summer residence alongside the 16th century Church of St. James; he called it Villa Angiolina, after his wife. Thanks to the hospitality of the Scarpas, Villa Angiolina became the centre of the social life of Istria, and Opatija became a place to visit. Thus, 1844 is considered the start of tourism in Opatija. The visits of Ban Josip Jelačić in 1854 and Empress Maria Ana, the consort of Emperor Ferdinand I, in 1860, were events which contributed to Opatija's growing fame outside Istria.

Word of the lovely little town on the Adriatic coast spread throughout Europe, and on March 4, 1889, Opatija received the official designation of *health-resort*, which greatly encouraged its development. Popularly called *the pearl of the Austrian Riviera*, Opatija became an important tourist destination for Austrian and European high society as well as famous artists and celebrities. In 1920, The Treaty of Rapallo awarded Opatija to the Kingdom of Italy, which slowed down its development. After World War II, tourism in Opatija revived. The old hotel buildings were modernised.

With the opening of the "Thalassotherapia", Opatija became especially important as a health resort and tourist destination. When the Ambassador, Adriatic and Admiral hotels and the Ičići marina were opened, Opatija expanded to include convention and nautical tourism. Opatija is one of the best-known and most prestigious centres of tourism in Croatia.

3. Useful information

3.1. General

3.1.1. ISIC student cards

(contact www.sta-zagreb.com → Putne iskaznice for more information)

- Discounts on various means of transport
- Cheaper accommodation
- Discounted admission to museums, galleries, and events
- Discounts on purchases in a number of stores all over the country

3.1.2. Post and Telecom Services

The phone code for Croatia is ++ 385.

Post offices are open from 7 a.m. until 7 p.m. and on Saturdays until 1 p.m. There's a post office in Rijeka (Pošta 2) open 24 hours a day, at 7, Krešimirova Street, near the Train station.

Stamps are sold in Post Offices and at newsagents.

Public phone **phone cards** of 15, 30, 50, 100 kuna can be purchased in post offices and at newsagents. Public phones can be found in post offices and important public places - bus and train stations, squares, etc. Check for call prices on <http://www.t-com.hr/privatni/telefon/prikljucci/>.

If you do not have roaming capability on your **mobile phone** we advise you to arrange it before departure with your local provider. When you arrive in Croatia, one of the three networks will automatically appear on your display (VIP, T-Mobile or TELE2). For information on the prices, please consult your local provider before departure.

It might be better value to purchase one of the prepaid start packages, they include:

- Simpa prepaid mini box (T-Mobile - 098): SIM card with a phone number and a 100 kn voucher and a Simpa registration leaflet giving you 30 additional kn on your Simpa account if you register. Its price is 300 kn. You can also chose to buy a mobile phone with your Start package. Additional information can be found at www.t-mobile.hr/english
- VIPme CD-box: VIPme SIM card (091), a 100 kn voucher and a VIPme registration leaflet giving you 25 additional kn on your VIPme account if you register. Its price is 100 kn. Additional information on www.vipnet.hr.
- Tele2 "bla bla" start package (095): SIM card with a phone number and a 145 kn voucher. Its price is 95 kn. Tele 2 also has prepaid offers with a mobile phone included. Additional information on www.tele2.com.hr/rates/services.

In Croatia, you can pay all bills in the Post offices; there is no need to pay them directly to the companies, providers of the services.

3.1.3. Phone rates and codes

The country phone code for Croatia is ++ 385. The area codes are 051 for Rijeka or Opatija.

Croatia currently has 3 operators. They various services and have different prices. Reduced phone rates normally apply for local calls during off-peak hours from 7 p.m. until 7 a.m. International call rates vary according to zones. For additional information please consult their official web pages:

H1 www.h-1.hr

Optima Telekom www.optima.hr

T-com www.t-com.hr

3.1.4. Cyber cafés**Internet c@ffe Ecomclub**

Ivana Zajca 24a

E-mail: internetcaffe@ecomclub.hr

Novi centar Korzo

Koblerov trg 1

Tel: 673 673

Internet café Novi Grad

Željeznički prolaz 2a

Tel: 91 166 27 60

Jan

MMC Palach

Kružna 6

Internet klub Cont

Hotel: *Kontinental*

Šetalište A.K. Miošića

www.interclub-cont.com

Tel: 321-008

Opening hours: 07 - 22 h

Blue net

Trgovački centar "Andrea"

Franje Čandeka b.b.

Telefon: 671 603

Opening Hours 8:00 - 20:00

Sunday - closed

ERSTE CLUB

Korzo 22

Tel: 333-070

Opatija Net

Hotel Imperijal

718-850

Opatija

3.1.5. Chemists/Pharmacies

These stay open during usual shopping hours, from 8 a.m. until 8 p.m. The pharmacy "Centar" is open 24 hours a day; it is located in the city centre at No. 1, Jadranski trg, which is at the beginning of the Korzo Street.

3.1.6. Banks

Banks are open on weekdays from 8 a.m. to 7 p.m., and on Saturdays till 1 p.m.

3.1.7. Shops

Common working hours are weekdays from 8 a.m. to 8 p.m. and on Saturdays until noon, occasionally on Sunday, until noon as well. Local food shops are open Monday to Saturday from 6 a.m. to 7.30 p.m., a few are open on Sundays, too. There are many big supermarkets, which are somewhat cheaper than local shops. They are open from 7 a.m. till 9 p.m. and Sundays till 1 p.m.

3.1.8. Currency - Exchange Rates

The currency in the Republic of Croatia is *Kuna* (HRK, kn), which is divided into 100 *lipa* (lp). Notes and coins currently in circulation are as follows:

Bank notes: 1000 kn, 500 kn, 200 kn, 100 kn, 50 kn, 20 kn, 10 kn, 5 kn
 Coins: 25 kn (rare), 5 kn, 2 kn, 1 kn, 50 lp, 20 lp, 10 lp, 5 lp, 1 lp

Foreign currencies can be exchanged at banks, exchange offices, post offices and at most tourist agencies and hotels.

Exchange rates (given by banks) are as follows (rates applicable on November 23, 2006 and given as an indication only):

EUR	1	7.36Kn
USD	1	5.73Kn
GBP	1	10.91Kn
CHF	1	4.62Kn

Additional information can be found at <http://www.hnb.hr/tecajn/etecajn.htm>.

All major credit cards - Visa, American Express, Diners Club and Eurocard/Mastercard are accepted almost everywhere. The debit card Maestro is also widely used. Cash dispensing machines are easily found in the area.

3.1.9. National Holidays

January 1 - New Year's Day

January 6 - The Epiphany

Easter and Easter Monday - (variable, e.g. 2007 = **8, 9 April**),

May 1 - Labour Day

Corpus Christi (variable, e.g. 2007 = 7 June)

June 22 - Anti-Fascism Day

June 25 - Statehood Day

August 5 - Victory and Homeland Gratitude Day

August 15 - The Assumption

October 8 - Independence Day

November 1 - All Saints' Day

December 25, 26 - Christmas Holiday

3.1.10. Useful phone numbers

Police - 92
Fire Department - 93
Ambulance - 94
Unique number for emergency calls - 112
Road assistance - 112
General Information - 981
Telephone information - 988
Exchange rate - 9864
Hrvatske ceste (road conditions) - 213 260
Meteorological Office - 215 548
Red Cross - 333 699
SOS phone - 211 888
Student Counselling Centre - 315 225
Tourist Information Centre - 335 882
Ministry of Interior - 430 333
Traffic police - 335 521
Mountain Rescue Team - 514 751
Sea Rescue Team - 9155
University of Rijeka - 406 500

3.1.11. Hospitals

There are three hospitals at three different locations in Rijeka, two general hospitals and a paediatric one. Opatija has a health-care centre.

Visiting hours:

4 p.m. to 5 p.m. Mon-Fri,

2 p.m. to 4 p.m. Sun and holidays

Main hospital RIJEKA

Krešimirova 42

Tel: 658 111

Hospital SUŠAK

Tome Strišića 3

Tel: 407 111

Children's Hospital KANDTRIDA

Istarska 43

Tel: 659 111

Health-care centre OPATIJA

Stubište Dr. Vande Ekl 1

Tel: 271 536

3.2. Entertainment

www.tz-rijeka.hr/english/where_to_go.asp

www.kulturaplus.com

Rijeka has many bars and several pubs in the centre of the town. According to widespread opinion, Rijeka has the best underground and independent rock scene in Croatia (although it can't be 'found in fancy discotheques), so if you like that kind of music, you will be able to check it out for yourself.

Rijeka has only a few cinemas, but if you are a movie fan, you will find the programme in daily newspapers and at several points in the city centre. During the summer many concerts and other performances are held in the surrounding tourist centres.

3.2.1. Cinemas

Croatia

Krešimirova 2
Tel: 335 219

Teatro Fenice

Dolac 13
Tel: 335 225

HKD Sušak

Strossmayerova 1
Tel: 373 516

3.2.2. Theatres

Croatian National Theatre Ivan pl. Zajc

Verdijeva bb
Tel: 355 970
www.hnk-zajc.hr

HKD Sušak

Strossmayerova 1
Tel: 373 502

Belvedere Open Scene

Krešimirova 28a
Tel: 373 563

Ri-Teatar - Kalvarija

Kalvarija 8
Tel. 375-866
E-mail: ri.teatar@ri.hinet.hr

City Puppet Theatre

Blaža Polića 6
Tel: 325 680
E-mail: gradsko-kazaliste-lutaka@ri.hinet.hr
<http://gklri.tripod.com/>

Viktor Car Emin

Amateur theatre
I. Lupisa 13/240
sinisa.posaric@ri.htnet.hr

Theatre Rubikon

Kvaternikova 4/IX
Telefon: 422 224
E-mail: zvonimir.peranic@ri.htnet.hr

Prostor plus

Janka Polića Kamova 30
Telefon: 098 723 552, 216 280
E-mail: prostorplus@yahoo.com

Trafik

Škurinjskih žrtava 11
E-mail: trafik@excite.com

Filodrammatica

Korzo 28/-I
Tel: 209-555

You can buy your tickets online at www.kulturaplus.com, the official ticket-seller for HNK "Ivan pl. Zajc" and HKD in Rijeka.

3.2.3. Museums and Galleries

City Museum

Muzejski trg 1/1

www.muzej-rijeka.hr

Opening hours 9 - 13 h i 16 - 19 h

Sat. 10 - 13 h

Natural-Science Museum Rijeka

Lorenzov prolaz 1

www.prirodoslovni.com

Opening hours: 9 - 19 h

Sat. 9 - 14 h

Maritime and History Museum of the Croatian Littoral

Muzejski trg 1

Opening hours: Tue-Fri. 9 - 18 h, Sat. 10-13,

Sun-Mon. closed

Museum of Modern and Contemporary Art

Dolac 1/II

www.mmsu.hr

Opening hours: 10 - 13 h i 18 - 21 h

Mon. closed

Mali Salon

Korzo 24

Tel: 333-548

Opening hours: 10 - 13 h i 17 - 20 h

Mon. closed

Art Klub Gal

Filodrammatica, Korzo 28/II

Tel: 214-034

Opening hours: 09 - 24 h

Sun. 14 - 23 h

State Archive Rijeka

Park Nikole Hosta 2

www.niarhiv.hr

Opening hours: 9 - 13 h, in the afternoon for announced visits only

Juraj Klović Gallery

Matije Gupca 4a

Opening hours: 10 - 13 h i 18 - 20 h

Sat. 10 - 13 h

Trsat - Laval Antiquity Gallery

Petra Zrinskog bb

3.2.4. Restaurants

Today there are many various restaurants, fast-foods, cafés, confectioners', bistros, snack bars, taverns and other places where you can enjoy your meal.

A list with detailed information on places to eat can be found at www.kvarner.hr/restorani-konobe/ and www.tz-rijeka.hr/english/gastronomy.asp

3.2.5. Bars

The most popular bars are mostly located in the town centres of Rijeka and Opatija. For more information about bars, please consult the links in chapter 3.2.4.

3.2.6. Shopping center

Tower Center Rijeka, a multi-purpose shopping center in Pećine, was open to public on November, 2006. It is the biggest shopping center in Croatia as well as in this part of Europe. The mall consists of the commercial, leisure, business and housing part and it has 8 levels, out of which 3 are underground. Within the shopping centre you can find 160 stores, a large food hypermarket, bowling alley and the gallery, while eight multiplex cinemas will be open in 2007.

TOWER CENTER Rijeka

Via Kamova 83

51000 Rijeka

Tower.Center.Rijeka@gmail.com

<http://www.tower-center-rijeka.com>

3.2.7. Libraries

City Library Rijeka

M. Gupca 23

Tel: 212-245

www.gkri.hr

University Library Rijeka

Dolac 1

Tel: 336 911

Fax: 332 006

ravnatelj@svkri.hr; posudba@svkri.hr

www.svkri.hr

3.3. Sports and recreational centres

<http://www.appleby.net/yellowpages/rijekaN-Z.html#Sport>

Rijeka applied for the organisation of the Mediterranean Games in 2013, although it does not yet have many sporting facilities. However, if you are a sports fan, you may find a football stadium and swimming pools in Kantrida and a sports hall "Mladost" in Trsat (where basketball, handball, and volleyball are played). Near Rijeka, at Grobnik Field, there is a famous racetrack whose Grand Prix (Velika nagrada Kvarnera) is well known all over the world.

A new swimming pool complex with 5 pools will be built in the western part of the city, Kantrida. It will be open to public in 2008.

3.4. Local transport

Information on city and suburban transport: www.autotrolej.hr click *Vozni redovi*, and then click *Gradski prijevoz (inner-city lines)* or *Prigradski prijevoz (city outskirts)*

Local transport in Rijeka is organised by *Autotrolej's* orange-coloured buses. The city bus company also operates services to many tourist places in the Kvarner Bay (to Opatija and Lovran to the north, and to Crikvenica and Selce to the south), so these towns can be easily reached. However, the city bus company does not operate services to the island of Krk, so you have to take the regular bus-line, which is more expensive, and these buses tend to be very crowded on weekends and in summer.

There are several types of **bus tickets**:

- Monthly bus pass: price approx. €15 for students and €31 for non-students (city line prices)
- Round-trip ticket: price approx. €1,8 (city line prices). These tickets may be obtained at newsstands.
- One way ticket (only available on the bus): price approx. €1,2 (city line prices).

How to obtain a monthly bus pass?

- If you are a student at one of the faculties in Rijeka, you should bring a photo (3*3,5 cm), a certificate of attendance from your faculty's administrative office and a filled-out and verified bus pass application which you can get at the web site www.autotrolej.hr or at the *Autotrolej* office on Jelačićev trg. The latter is also where you can obtain your bus pass once you have collected everything you need.

- If you have come to Rijeka as a visitor only, you too are entitled to a bus pass. It is a little bit more expensive than students' pass, however the procedure is easier. Just go to the above-mentioned office and bring a document, a photo and the money and you can purchase your pass.

TAXI stands:

	Train station - 332 893
<i>Rijeka</i>	Matije Gupca - 335 417
	Žabica bb (Coach Station) - 335 138
<i>Opatija</i>	711 366, 711 618

There are various taxi companies whose prices vary significantly. You can check the prices directly on the spot.

4. Travelling to the University of Rijeka and Settling-in

4.1. Visa application requirements

A foreign citizen is required to get a visa before entering the Republic of Croatia, in accordance with the visa system prescribed by the Croatian government.

Visas are normally issued by the diplomatic mission or the consular office of the Republic of Croatia. Visa cannot be used as a work permit.

4.1.1. Procedure

Foreign citizens apply for visa directly to the diplomatic mission or consular office of the Republic of Croatia. In exceptional cases, a foreign citizen need not submit the application himself, but does however need to come to the diplomatic mission or consular office of the Republic of Croatia to claim his visa.

Apart from the application, applicants must enclose:

- Travel document
- 30x35 mm colour photo

Documents that show:

- The purpose of their visit
- That they have reserved accommodation and are able to cover their expenses
- Intention of returning home or the possibility of entering a third country
- Means of travel

Visa is entered into the holder's passport and its expiration date must not exceed the expiration date of the passport.

In case the visa is not issued, the party that received the application is not required to explain to the applicant the reasons for not issuing the visa.

4.1.2. Information on visa

All information related to visa requirements, fees and the list of countries whose citizens require visa for Croatia can be found at the web page of the **Ministry of Foreign Affairs and European Integration**:

<http://www.mfa.hr/MVP.asp?pcpid=1615>

Note: information on this web site is liable to change, therefore we advise seeking additional information before travelling at the nearest Croatian diplomatic mission/consular office.

A foreign national submitting an application for a visa to a diplomatic mission or a consular office of the Republic of Croatia has to prove that he/she has sufficient financial means to cover his/her subsistence during his/her sojourn in the Republic of Croatia and return to the country of origin or transit to a third country.

When a foreign national enters the Republic of Croatia, an authority in charge of the control of crossing the state border is authorized to request him/her to produce financial means necessary to cover his/her subsistence during his/her sojourn in the Republic of Croatia and return to the country of origin or transit to a third country.

Visa application form can be found at:

http://www.mfa.hr/custompages/static/hrv/files/zahtjev_za_vize.pdf

4.2. Requirements for Temporary Stay

4.2.1. Address Registration

Hotels and student dormitories register their foreign guests with the Primorsko-Goranska County Police Administration. Foreign citizens staying at an apartment should register their address or change of address in person at the Primorsko-Goranska County Police Administration within twenty-four hours upon arrival (weekends excluded).

Ministry of Interior

Primorsko-Goranska County Police Administration

Department for foreigners

Trg žrtava fašizma 3

HR-51000 Rijeka

Tel: (0)51 430 333

www.mup.hr/1266.aspx

There is a simple form to fill in (Confirmation of registration and cancellation of residence or of registration of change of address), and the foreigner gets a receipt. If he/she leaves the country during the period of 90 days and comes back again, he/she has to repeat the procedure.

Documents needed for the address registration:

- Passport (original and a copy)
- Form issued at the Primorsko-Goranska County Police Administration
- A valid Croatian Identity Card of the landlord/landlady who legally owns the apartment (if a foreigner has already rented an apartment)
- Four copies of the Tenancy contract and four copies of the Proprietor's certificate for the rented apartment (one copy of the former should be notarized by a notary public)

4.2.2. Temporary Stay (Croatian: Privremeni boravak)

A foreigner is obliged to request a temporary stay if he/she:

- Is planning to stay in Croatia for a longer period or for different reasons than was/were stated on his visa
- Doesn't need visa to enter Croatia and is planning to stay here for more than 90 days
- Has come here for the purposes of professional activity, study, education, specialization or for some other legitimate reason

A request for temporary stay has to be submitted within 30 days upon arrival, also in person at the Consular office of the Republic of Croatia. In the case he doesn't need a visa to enter Croatia, a request for temporary stay has to be submitted at the Primorsko-Goranska County Police Administration. Another form should be filled in (form 1a - Approval for Temporary Stay, Croatian: obrazac 1a - Zahtjev za izdavanje odobrenja za privremeni boravak) and the below listed documents should be supplied:

- Form issued at the Primorsko-Goranska County Police Administration at the occasion of the address registration (original and a copy)
- 2 passport-size pictures (3x3,5 cm)
- Passport (original and a copy)
- Proof of sufficient funds to cover duration of stay
- Two copies of the Tenancy contract as well as of the Proprietor's certificate for the rented department
- Proof of health insurance
- Proof of justification of stay
- Birth certificate issued by the national authorities in their home country, not older than 6 months (translated into Croatian by the authorized court translator)
- Criminal history report issued by the national authorities in their home country, not older than 6 months (translated into Croatian by the authorized court translator)
- 20 Kuna taxes

Along with the above listed documents, the following may also be required, depending of the reason for their stay:

- Certificate of regular pupil or student status issued from the school or faculty
- Employment contract or official letter issued by the host institution (for teaching staff only)
- Marriage Certificate (if arriving with husband or wife)
- Other evidence that can justify the issue of a permit

Once the permit for temporary stay is issued, it is registered in the passport. The foreigner is obliged to submit a request for the extension of temporary stay to the proper County Police Administration at latest 30 days before the expiry of the temporary stay permit.

A foreigner is also obliged to unregister his address before departure.

4.2.3. Dependents

If a student/professor is accompanied by a wife/a husband they have to bring their marriage certificate besides their criminal history report, their birth certificate, two photos and the evidence of health insurance. If children are coming along, they will need everything except the criminal record. Only when the grantee is issued the permit for temporary stay, the procedure for his/her family members can be started. Until then they are treated as tourists.

4.3. Consular offices in Rijeka

The Republic of Austria

Stipana Konzula Istranina 2
Tel/Fax: (0)51 338 554

The Republic of Chile

Trg I. Koblera 2
Tel: (0)51 214 444
Fax: 212 420

The Czech Republic

Trg Republike Hrvatske 4
Tel: (0)51 212 515

The Kingdom of Denmark

Splitska 2
Tel: (0)51 212 522
Fax: 214 944

The Republic of Finland

Kumičićeve 13
Tel: (0)51 218 756

The Republic of Hungary

Riva Boduli 1/IV
Tel: (0)51 213 494
Fax: 331 614

The Italian Republic

Riva 16
Tel: (0)51 355 200; 355 230; 355 240
Fax: 355 225

The Kingdom of the Netherlands

Veslarska 1b
Tel: (0)51 213 126; 213 148
Fax: 211 068

The Kingdom of Norway

Žrtava fašizma 2/II
Tel: (0)51 335 827; 335 831
Fax: 213 549

The Republic of Serbia

Erazma Barčiča 9
Tel: (0)51 337 420; 337 421
Fax: 337 361

The Kingdom of Sweden

Riva 16
Tel: (0)51 212 287
Fax: 211 014

The Republic of Venezuela

Opatija, Maršala Tita 247
Villa "St. Georgers"
Tel: (0)51 272 418

4.4. Health Insurance

All foreign students must have health insurance during their stay in Croatia. The best option is to enrol in an insurance plan in the home country that covers one's stay in Croatia. Those students who come without a scheme should take out a Croatian health insurance at the Croatian Institute for Health Insurance (*Hrvatski zavod za zdravstveno osiguranje-HZZO*), at a cost of approx. €40 per month payable in Kuna.

HZZO

Slogin kula bb
51000 Rijeka
Tel: (0)51 355 311
Fax: (0)51 335 746
www.hzzo-net.hr

4.4.1. Foreigners from countries without the signed international agreement on health insurance with the Republic of Croatia

The temporary stay and the health insurance are intertwined.

- When applying for a temporary stay in Croatia, foreigners are obliged to submit a request for a temporary stay at the Primorsko-Goranska County Police Administration, and they receive the request receipt, which contains the registration number
- They bring the above-mentioned receipt to the Croatian Institute for Health Insurance (Croatian: Hrvatski zavod za zdravstveno osiguranje, Područni ured Rijeka, Slogin kula bb, room no. 19/I), where they receive a certificate on future health insurance.
- Foreigners are obliged to submit the certificate at the Primorsko-Goranska County Police Administration. Once the approval for temporary stay has been issued, the Primorsko-Goranska County Police Administration informs the Croatian Institute for Health Insurance, which then insures the foreigner for the period for which he has been granted to stay in Croatia. The Croatian Institute for Health Insurance sends to the foreigner's address in Croatia the proof on health insurance: forms (Croatian: tiskanice) T1 (stating the person is obliged to pay the contributions) and T2 which replaces the health card and is valid approx. 60 days, until he picks it up at the Croatian Institute for Health Insurance.

Afterwards the Tax Administration sends the decision on the basis of which the contributions shall be paid as well as the monthly amounts (approx. 320,00 HRK).

4.4.2. Foreigners from countries which have signed the international agreement on health insurance with the Republic of Croatia

The insured persons have the right to use the emergency health care during their temporary stay in Croatia, usually on the basis of the bilingual certificate attesting the foreigner's right to use the health care, issued by the foreign institute for health insurance i.e. in the way described in the relevant international agreement.

Foreigners intending to reside in Croatia temporarily are advised to contact the appropriate authorities (foreign institute for health insurance) in their country, before coming to Croatia.

In order to easily use the health care services, foreigners are advised to contact the Croatian Institute for Health Insurance upon their arrival to Rijeka, in order to replace the certificate attesting the foreigner's right to use the health care with a paper-based health insurance record card (Croatian: bolesnički list).

On the basis of the paper-based health insurance record card or the documentation determined by the international agreement (passport, EU card), proving the person has been insured in the country that has signed the international agreement on health insurance with Croatia, it is possible to settle the registration of residence at the Primorsko-Goranska County Police Administration.

4.4.3. List of countries which have signed the international agreement on health insurance with the Republic of Croatia

Austria, Germany, Bosnia and Herzegovina, the Czech Republic, France (Croatian citizens), Italy, Luxembourg, Macedonia, the Netherlands, Belgium, Romania, Slovenia, Serbia and Montenegro, Hungary, Poland, the United Kingdom (Great Britain), Slovakia, Switzerland.

4.5. How to reach Rijeka

4.5.1. By train

www.hznet.hr

From Zagreb, the capital of Croatia, you can reach Rijeka in less than 4 hours. The quickest means of rail transport is the Inter City train from Zagreb to Rijeka twice a day. There are also direct trains daily to Rijeka from Ljubljana, Budapest, Munich and Vienna. It is very complicated to reach Rijeka by rail from the southern parts of Croatia.

Train station - Rijeka

Trg kralja Tomislava 1

51 000 Rijeka

Tel: (0)51 213 333

Info tel: 9830

4.5.2. By air

Rijeka Airport is situated on the island of Krk which is connected to the mainland by Krk bridge. The airport is about 27 km from Rijeka city centre. It takes approximately 45 minutes to reach the City of Rijeka by bus, which is provided by the Croatian national airline company, Croatia Airlines. From mid March to 29 October, there are direct flights several times a week to Hannover and Köln and once a week to Zagreb and London. In summer, there are charter flights from Germany and some other countries.

However, there are several airports that can be reached relatively easily from Rijeka. Zagreb Airport (175 km from Rijeka) offers flights to all major cities in Europe (Paris, London, Amsterdam, Zurich, Frankfurt, Brussels, Düsseldorf, Berlin, Prague, Vienna, Munich, Sarajevo, Skopje, and Mostar), as well as to many other cities (via Frankfurt). It is also possible to take a direct bus from/to Zagreb Airport to/from Rijeka every afternoon. It takes 3 hours to reach Rijeka by bus and the buses are generally comfortable.

Other airports close to Rijeka are: Brnik (Ljubljana, Slovenia) (138 km from Rijeka), Ronchi dei Legionari (Trieste, Italy) (112 km from Rijeka), Pula (97 km from Rijeka) and Marco Polo (Venice, Italy) (223 km from Rijeka).

Zagreb Airport (ZAG)

Pleso bb
10150 Zagreb - Hrvatska
Tel: +385 (0)1 456 22 22
Info Tel: +385 (0)1 62 65 222
Fax: +385 (0)1 655 16 48
www.zagreb-airport.hr

Rijeka Airport (RJK)

Aerodrom bb
51513 Omišalj
Tel: +385 (0)51 842-132, 842-040
Fax: +385 (0)51 842-032
www.rijeqa-airport.hr

Pula Airport (PUY)

Valtursko polje 210
52100 Valtura
Tel: +385 (0)52 530-111, 530-105

4.5.3. By coach

AUTOTRANS offers regular international bus services between towns and tourist centres of the Republic of Croatia and major cities in Italy, Switzerland, Germany, Belgium, the Netherlands, Austria, France, Great Britain, all neighbouring countries, and seasonally with the Czech Republic, Slovakia and Hungary.

Central Coach station Rijeka & AUTOTRANS

Žabica 1
Info Tel: +385 (0)51 660 360

Fax: +385 (0)51 211 988

www.autotrans.hr

autotrans@ri.tel.hr

4.5.4. How to get to Opatija

Once you are in Rijeka, it is fairly easy to reach Opatija. There is a local bus service (bus line 32) operating to Opatija from Rijeka's Jelačićev trg every 20 minutes approximately.

4.6. Accommodation

4.6.1. University Student Residences - Housing Services for Students

The allocation process takes place in: July - for freshmen; and May - for other students

Students' Residence "I. G. Kovačića"

Franje Čandeka 4

HR-51000 Rijeka

Tel, fax: ++385 (0)51 672 422

Student Dormitories "Ivan Goran Kovačić"

(Tel: ++385 (0)51 672 422)

- Five buildings - capacity of 650 beds and 8 university guestrooms

- Allocation on the basis of the decision of the Ministry of Science and Technology



4.6.2. Hotels and hostel

Hotel accommodation is quite expensive (€50/day and more). The International Relations Office at the University of Rijeka can assist you with finding accommodation.

Grand Hotel Bonavia

Dolac 4

HR-51000 Rijeka

Tel: ++385 (0)51 357 100

Fax: 335 969

bonavia@bonavia.hr

www.bonavia.hr

Hotel Continental

Šetalište Andrije Kačića-Miošića 1

Tel: ++385 (0)51 372 008

www.jadran-hoteli.hr

kontinental@jadran-hoteli.hr

Hotel Jadran

Šetalište XIII. divizije 46

Omladinski Hostel Rijeka

Šetalište XIII. divizije 23

Tel: ++385 (0)51 216 600

Fax: 216 458

www.jadran-hoteli.hr

jadran@jadran-hoteli.hr

Tel: ++385 (0)51 406 420

www.hfhs.hr

4.6.3. Private Housing

Private landlords - individual rental of the apartments.

4.6.4. Average accommodation prices in Rijeka

Room (at a landlord's) = €60 - €120 per month

Flatlet = €150 - €300 per month

Prices vary according to the size of the apartment, provision of central heating facilities, the situation, comfort, etc. Overhead expenses are sometimes included in the price, and sometimes are paid by the consumer. Payment is expected at the beginning of the month, while some landlords request payment for several months in advance.

The easiest way to rent a room or a flat is to run an advert in a newspaper or in the classified ads e.g. *Butiga*, *Burza* (free of charge) and *Novi list* (payment required).

The best period for searching for an apartment is August and the beginning of September, as well as between semesters (February). The end of September and October are the worst periods for the search because many students are searching at that time, thus prices are higher and it is more difficult to find good value for money.

Taking into consideration all the information given, monthly living expenses should be approximately €400 (€150 for accommodation plus overheads, €200 for food, €20 for public transport). However, much depends on one's own lifestyle and the accommodation chosen. The following prices are given just for orientation:

Bread	6 kn	€0.8
Beer (shop)	5 kn	€0.7
Beer (bar)	12 kn	€1.6
Coffee	6 kn	€0.8
Coke (1,5 l)	12 kn	€1.6
Coke (bar)	10 kn	€1.3
Hamburger	12 kn	€1.6
Pizza	30 kn	€4

5. Useful links

Rijeka	http://www.rijeka.hr/ tic.tz-rijeka.hr - Useful information (where to stay, where to eat, where to go, Rijeka's best, tourist route, diary of events, travel information, important info, various).
Rijeka Carnival:	http://www.ri-karneval.com.hr/
Kvarner:	http://www.kvarner.hr/
Opatija	www.opatija.hr
Croatia:	http://www.croatia.hr http://www.wtgonline.com/data/hrv/hrv080.asp http://www.visit-croatia.co.uk/ http://www.studyabroad.com/content/portals/Croatia_port.html
Maps:	
Rijeka	http://www.rijeka.hr/Default.asp?ru=151&sid=&akcija=&jezik=1 (Plan grada) http://www.appleby.net/cityrijeka.html http://www.euroave.com/ , click <i>Croatia</i> , click <i>R</i> , then click <i>Rijeka</i> and click <i>Eurave.com City Map</i>
Croatia	http://www.kakarigi.net/maps/
Various	
Art & Culture, Hotels, Banking, Consulates, Medical services, Computers & Internet	www.kulturaplus.com http://www.appleby.net/yellowpages/rijekaYP.html#Art
Tourist Information, Rent-a-Car, Sport, Translation Services, Veterinary Services, Various	http://www.appleby.net/yellowpages/rijekaN-Z.html#Rent-a-Car
Online dictionaries E-HR, HR-E	www.eudict.com www.taktikanova.hr/eh www.rjecnik.net

6. Useful Words And Phrases

English-Croatian-English dictionaries can be found on the Internet sites www.eudict.com, www.taktikanova.hr/eh, www.rjecnik.net, however, some useful phrases are given here:

Book	Knjiga
Course	Studij
Department	Odjel
Entrance	Ulaz
Exam	Ispit
Exit	Izlaz
Faculty	Fakultet
Goodbye!	Zbogom!
Good luck!	Sretno!
Good morning/afternoon/evening!	Dobro jutro/dan/Dobra večer!
Good night!	Laku noć!
Have a pleasant journey!	Sretan put!
Hello!	Bog!
Help!	U pomoć!
How are you?	Kako ste?
How much...?	Koliko...?
I want/I don't want	Hoću/Neću
I'm hungry/thirsty/tired	Gladan/Žedan/Umoran sam
I'm sorry!/Excuse me	Oprostite
Lecture	Predavanje
Library	Knjižnica
No	Ne
Number	Broj
Pharmacy	Ljekarna
Please	Molim
Polytechnic	Veleučilište
Postgraduate	Poslijediplomski
Sleep/Eat/Drink	Spavati/Jesti/Piti
So long! See you later!	Doviđenja!
Street	Ulica
Students' Office	Ured za studente, (studentska) referada
Thank you	Hvala
Town/city	Grad
Undergraduate	Dodiplomski
University	Sveučilište
Welcome	Dobrodošli
What's your name?	Kako se zovete/zoveš?
Where do I find...?	Kako ću naći...?
Who/What/Why/Where/When/How?	Tko/što/zašto/gdje/kada/kako?
Yes	Da
You're welcome	Molim/Nema problema

